



Government of the People's Republic of Bangladesh  
Ministry of Primary and Mass Education  
Admin-2



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Record Number: 38.00.0000.002.08.002.19.493

Date: 4/4/2024

### Office Order

As Per Rule 3(i) and (ii) of the Prescribed Leave Rules 1959, The following employee has been granted leave (ex-Bangladesh) under the following terms and conditions mentioned at Para 02:

Name, designation and address	Name of Country	Purpose of visit	Granted Leave
Md. Shah Alam Sarker, Assistant Director, Directorate of Primary Education, Mirpur, Dhaka.	The Kingdom of Saudi Arabia	To perform Umrah Hajj	02/05/2024 to 16/05/2024 or 15 days from departure

#### 02. Terms and Conditions:

- He will not stay abroad more than the period granted for the purpose;
- All expenses in connection with this visit will be borne by him-self;
- He will draw his usual pay and allowances from Bangladesh in local currency. No part of it should be drawn in foreign currency;
- There will be no financial involvement of the Government of Bangladesh regarding this visit;
- He must inform his controlling authority before leaving the country;
- The provision of Rule-34 of Appendix-viii, B.S.R (Part-1) will be applicable in connection of their visit.

03. Md. Shah Alam Sarker will be accompanied by his mother Sahanara Begum, wife Marium Begum, son Meherul Alam Sarker and son Mirajul Alam Sarker during the travel. All expenses of his family members will be borne by concerned officer.

04. This order is issued with approval of the competent authority.

04-04-2024

Dr. Bilkish Begum  
Deputy Secretary  
Phone: 02-55100928  
Email:

Record Number:

Date: 4/4/2024

38.00.0000.002.08.002.19.493/1(14)

Copy for Kind Information and Necessary Action,

- 1) Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka [(Atten: DG (Consular) With a request for necessary arrangements and issuance of Note Verbale)].
- 2) Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka
- 3) HE the Ambassador, Bangladesh Embassy in the Kingdom of Saudi Arabia, Riyadh, Saudi Arabia.
- 4) HE the Ambassador, The Royal Embassy of Saudi Arabia, House 5, Road 83, Gulshan-2, Dhaka- 1212.
- 5) Director General (Grade-1), Directorate of Primary Education, Mirpur, Dhaka.
- 6) Director General, Department of Immigration and Passports, Dhaka. (Attention: Dy. Director, Passport).
- 7) PS to Hon'ble State Minister, Ministry of Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 8) Director, CAAB, Hazrat Shahjalal International Airport, Dhaka.
- 9) PS to Secretary, Ministry of the Primary & Mass Education, Bangladesh Secretariat, Dhaka.
- 10) Programmer, Ministry of Primary & Mass Education (with a request to upload the Government Order on MoPME's website).
- 11) Chief Accounts and Finance Officer, Ministry of Primary and Mass Education, CGA Bhaban, Shegun Bagicha, Dhaka.
- 12) Md. Shah Alam Sarker, Assistant Director, Directorate of Primary Education, Mirpur, Dhaka.
- 13) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 14) Office Copy, (save file)



04-04-2024

Dr. Bilkish Begum  
Deputy Secretary